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## INVITATION TO BID

**International Competitive Bidding Date of Issue: 6<sup>th</sup> June 2020**

**Subject of Procurement: Supply, Delivery and Configuration of Warehousing Information Technology Hardware and Software Solutions**

**Procurement No: CMST/G/S/019/000848**

1. Central Medical Stores Trust (CMST) has funds under Global Fund grant through Government of Malawi Ministry of Health (MoH) and intends to apply part of the funds towards payments for supply and Configuration of Information Technology Hardware and Software Solutions.
2. The Chairperson, Internal Procurement and Disposal of Assets Committee, CMST now invites sealed bids from eligible and qualified bidders for the supply and Configuration of Information Technology Hardware and Software Solutions as indicated in table below:

LOT NO.	DESCRIPTION OF PROCUREMENT
1	Supply, Delivery and Configuration of Information Communication Technology Server, Router, Firewall, and Back Up Solution for CMST.
2	Supply, Delivery, Installation and Commissioning of Warehouse Management System software for CMST.

The Bidder must quote for the total quantities of the items offered and bids will be evaluated Lot wise. Qualification requirements include a minimum of two (2) years in the overall experience of the Supplier in the supply of similar goods.

- 3 Bidding will be conducted through **International Competitive Bidding (ICB)** procedures specified in accordance with the Public Procurement Act 2017 of the Government of the Republic of Malawi.
4. Interested bidders may obtain further information and inspect the Bidding Documents from the **Procurement Manager** address given at 8(a) below from 08.00 to 12-00 and 14.00 to 16.00 hours local time (Monday to Friday, except national public holidays).
5. A Bidding Document in English Language may be purchased by interested bidders from the address at 8(a) below upon payment of a non-refundable fee of MWK 10,000.00 or

**equivalent of USD14** to the address at 8(b) below. The method of payment will be Malawi Kwacha, either in cash or a bank certified cheque or any other convertible currency.

6. Bids must be accompanied by a Bid Security of **1% of the Total Bid sum offered**. The Bid Security must be in form of a Bank Certified Cheque or Bank Guarantee issued by a reputable bank agreeable to the Purchaser.
7. Bids must be deposited in the Tender Box at address 8(c) below on or before **29<sup>th</sup> June 2020 at 14.00 hours local time**. Electronic bidding *will not* be permitted and Late Bids will be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address 8(d) below on **29<sup>th</sup> June 2020 at 14.00 hours local time**.
8. Addresses for inspection, purchase, collection, submission and opening of bids:

*(a) Address for Inspection, clarifications and collection of documents:*

**The Procurement Manager  
Central Medical Stores Trust,  
Procurement Unit, Ground Floor,  
Mzimba Street, Lilongwe, Malawi.  
Email: procurement@cmst.mw  
Phone: +265 01 752 760**

*(b) Address for Payment of Non-Refundable Fee:*

**Central Medical Stores Trust,  
Accounts Office, First Floor,  
Mzimba Street, Lilongwe, Malawi.**

*(c) Address for Submission of Bids:*

**The Chairperson,  
Internal Procurement and Disposal Committee,  
Central Medical Stores Trust,  
Tender Box, First Floor,  
Mzimba Street, Lilongwe, Malawi.**

*(d) Address for Opening of Bids:*

**Central Medical Stores Trust,  
Conference Room, First Floor,  
Mzimba Street, Lilongwe, Malawi.**

**Signed: Chairperson  
(Internal Procurement and Disposal Committee)  
Central Medical Stores Trust**