



***Trusted Partner in Healthcare***

**INVITATION TO BID FOR PROVISION OF AUCTIONEERING SERVICES**

**National Competitive Bidding**

**Date of Issue: 22<sup>nd</sup> November 2019**

**Procurement No: CMST/S/019/000789**

1. **Central Medical Stores Trust** has funds within the Procuring Entity's budget to be used for the Provision of Auctioneering Services.
2. **Central Medical Stores Trust** invites sealed bids from eligible bidders for the Provision of Auctioneering Services.
3. Bidding will be conducted in accordance with the **National Competitive Bidding** procedures contained in the Government of Malawi's Public Procurement and Disposal of Asset Act 2017, and is open to all bidders from eligible source countries.
4. Interested eligible bidders may obtain further information from **Central Medical Stores Trust** and inspect the bidding documents at the address given below at 7(b) from 8.00am to 12.00pm, 14.00 to 16.00 hours local time, [Monday to Friday except national holidays].
5. A complete set of Bidding Documents in English may be purchased by interested bidders from the address shown at 7(c) below and upon payment of a non-refundable fee of **MK 5,000.00**. The method of payment will be **cash or bank certified cheque**.
6. Bids must be delivered to the address shown at 7(d) below at or before 2.00pm 23<sup>rd</sup> December 2019. All bids must be accompanied by a bid security of **MK200,000.00** or bid securing declaration form, the bid security must be in the form of bank certified cheque or bank guarantee issued by

a reputable bank agreeable to the purchaser. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address shown at 7(e) below at **2.00pm, 23<sup>rd</sup> December 2019.**

7. Any request for clarifications by interested firms regarding this advert should be submitted in writing or via email to the address below;

**a) Address for clarifications.**

The Procurement Manager  
Central Medical Stores Trust Headquarters  
Mzimba Street, Opposite KCN Campus  
Private Bag 55,  
**Lilongwe**  
**Fax:** +265 01 751 326  
**Tel:** +265 01 753 910/912  
**Email:** procurement@cmst.mw

**b) Address for inspection of Bids**

The Procurement Directorate  
Central Medical Stores Trust Headquarters  
Mzimba Street, Opposite KCN Campus  
Private Bag 55,  
**Lilongwe**

**c) Address for issuing of documents:**

The Procurement Directorate  
Central Medical Stores Trust Headquarters  
Mzimba Street, Opposite KCN Campus  
Private Bag 55,  
**Lilongwe**

**d) Address for submission of bids:**

The IPDC Chairman

Central Medical Stores Trust Headquarters  
Mzimba Street, Opposite KCN Campus  
Tender Box  
First floor,  
Private Bag 55,  
**Lilongwe**

**e) Address for opening of bids:**

The IPDC Chairman  
Central Medical Stores Trust Headquarters  
1<sup>st</sup> Floor Conference Room  
Mzimba Street, Opposite KCN Campus  
Private Bag 55,  
**Lilongwe**

Signed  
**The Chairperson**  
Internal Procurement and Disposal of Assets Committee (IPDC)  
Central Medical Stores Trust  
Mzimba Street  
Private Bag 55,  
Lilongwe  
Malawi