



Trusted Partner in Healthcare

INVITATION TO BID FOR SUPPLY AND DELIVERY OF EMERGENCY COVID-19 SUPPLIES

THROUGH

NATIONAL COMPETITIVE BIDDING

DATE OF ISSUE: 11TH NOVEMBER 2020

PROCUREMENT NO: CMST/G/MMS/020/000557

1. The Central Medical Stores Trust (CMST) has resources and intends to apply part of the same towards payments for procurement of emergency **Covid-19 Supplies**.
2. The Chairperson of the CMST Internal Procurement Committee (IPC) now invites sealed bids from eligible and qualified bidders for the supply and delivery of emergency Covid-19 Supplies as follows:

CLASS NO.	DESCRIPTION OF GOODS	NUMBER OF LINE ITEMS
E	Galenicals	1
F	Surgical Dressings	2
H	Surgical Equipment	3

3. The Bidder must quote for the total quantities of the items offered and bids will be evaluated item by item. Qualification requirements include a minimum of two (2) years in the overall experience of the Supplier in the supply of similar goods.
4. Bidding will be conducted through **National Competitive Bidding (NCB)** procedures specified in accordance with the Public Procurement Act 2017 and Public Procurement Regulations (2020) of the Government of the Republic of Malawi.
5. Interested bidders may obtain further information and inspect the Bidding Documents from the **Procurement Manager** at address given at **10(a)** below from 08H00 to 12H00 and 14H00 to 16H00 hours local time (Monday to Friday, except national public holidays).
6. A Bidding Document in English Language may be purchased by interested bidders from the address at **10(a)** below upon payment of a non-refundable fee of **MK 5,000.00** to the address at **10(b)** below. The method of payment will be Malawi Kwacha, either in cash or a bank certified cheque or any convertible currency.

7. Each Bidder will be required to supply the following documents or confirm their acceptance to agree to registration of themselves and the product to be supplied at the time they submit their Bid:
 - (a).The medical supplies must have a remaining shelf-life of at least 80% at the time of receipt by the CMST Receiving Store, National Pharmaceutical Warehouse, Lilongwe, Malawi.
 - (b).A sample of the Medical Supplies, as specified in the bidding document must be provided at the same time as the Bid is submitted. Any bid submitted without the samples being supplied will be rejected as non-compliant.
8. Bids must be accompanied by a **Bid Securing declaration in the format specified in the solicitation documentation referred to in bullet (4.) above.**
9. Bids must be deposited in the Tender Box at address **10(c)** below on or before **20th November 2020 at 14H00 hours local time.** Electronic bidding *will not* be permitted and Late Bids will be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address **10(d)** below on **20th November 2020 at 14H00 hours local time.**
10. Addresses for inspection, purchase, collection, submission and opening of bids:

(a) *Address for inspection, clarifications and collection of documents upon proof of payment in form of bank deposit slip:*

**The Procurement Manager
Central Medical Stores Trust,
Procurement Unit, Ground Floor,
Mzimba Street, Lilongwe, Malawi.
Email: procurement@cmst.mw
Phone: +265 01 752 760**

(b) *Address for Payment of Non-Refundable Fee:*

**Central Medical Stores Trust,
National Bank of Malawi,
City Centre Branch
Account Number 1000252162
Mzimba Street, Lilongwe, Malawi.**

(c) *Address for Submission of Bids:*

**The Chairperson,
Internal Procurement Committee,
Central Medical Stores Trust,
Tender Box, First Floor,
Mzimba Street, Lilongwe, Malawi.**

(d) *Address for Opening of Bids:*

**Central Medical Stores Trust,
Conference Room, First Floor,
Mzimba Street, Lilongwe, Malawi.**

**Signed: Chairperson
(Internal Procurement and Disposal of Assets Committee)
Central Medical Stores Trust**