



Trusted Partner in Healthcare

PREQUALIFICATION OF SUPPLIERS OF GOODS, WORKS AND SERVICES FOR CENTRAL MEDICAL STORES TRUST FOR 2021 — 2022 AND 2022 — 2023 FINANCIAL YEARS

Date of Issue: 7th April 2021

1. INTRODUCTION

Central Medical Stores Trust (CMST) has funds and intends to apply part of it to procure Goods, Works and Services in the financial years 2021—2022 and 2022—2023. CMST therefore invites applications from eligible and reputable local Suppliers, Contractors and Service Providers for prequalification to supply various goods, works and services.

2. OBJECTIVE OF THE ASSIGNMENT

The objective of the assignment is to enable CMST to pre-qualify Suppliers, Contractors and Service Providers of various goods works and services for a period of 2 (two) financial years, 2021 — 2022 and 2022 — 2023.

3. SOLICITATION

The solicited Goods, Works and Services for which suppliers will be prequalified are generally described in the table below and interested bidders are free to submit proposals for a maximum of three areas provided they have demonstrated evidence of their capacity and experience in the supply and delivery of similar items.

4. CATEGORIES

No.	Categories	Procurement Reference Number	Brief Description
1	Goods	CMST/G/020/000887	Uniforms and Protective Wear
2	Services	CMST/S/020/000888	Catering Services

No.	Categories	Procurement Reference Number	Brief Description
3	Services	CMST/S/020/000889	Forklift Servicing
4	Services	CMST/S/020/000890	Customs Clearing & Freight Forwarding Services
5	Services	CMST/S/020/000891	Printing Services
6	Services	CMST/S/020/000892	Local & International Courier Services
7	Services	CMST/S/020/000893	Air Conditioning (A/C Services)
8	Services	CMST/S/020/000894	Office Equipment Maintenance Services
9	Services	CMST/S/020/000895	Maintenance of office Furniture
10	Services	CMST/S/020/000896	Plumbing Services
11	Services	CMST/S/020/000897	Electrical Services
12	Services	CMST/S/020/000898	Fumigation Services
13	Services	CMST/S/020/000899	Fire Fighting Equipment Maintenance Services
14	Services	CMST/S/020/000900	Media and Communication
15	Works	CMST/W/020/000901	Maintenance of Buildings

5. ASSESSEMENT CRITERIA

Proposals from interested local businesses shall be assessed on the basis of the following information which must be included in the submissions;

- i. Valid Industry Registration Certificate plus valid Business Registration Certificate.
- ii. Evidence of Tax Compliance with Malawi Revenue Authority.
- iii. At least five traceable referees in each of the areas of spend that the business is qualified for.
- iv. At least three previous contracts with Government Ministries/agents(attach copies of LPOs and signed contracts).
- v. Names and Addresses of Directors.
- vi. Verifiable physical address of the business .
- vii. A brief company profile with banking details.
- viii. At least three reference letters from previous procuring entities.

6. SUBMISSION

All interested local businesses should submit proposals by **Wednesday, 21st April 2021 at 14H00** and proposals should be deposited in the **Tender Box** located at CMST Reception Area at the address below. Please take note that sealed envelopes should be clearly labelled '**Prequalification of Suppliers for financial years, 2021 – 2022 and 2022 – 2023**'

**The Chairperson
Internal Procurement Disposal Committee (IPDC)
Central Medical Stores Trust
Mzimba Street**

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Lilongwe
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